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For all enquiries relating to this agenda please contact Charlotte Evans  
(Tel: 01443 864210 Email: [evansca1@caerphilly.gov.uk](mailto:evansca1@caerphilly.gov.uk))

**Date: 17th March 2021**

Dear Sir/Madam,

A digital meeting of the **Grants to the Voluntary Sector Panel** will be held via Microsoft Teams on **Wednesday, 24th March, 2021 at 3.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
CHIEF EXECUTIVE

## A G E N D A

- 1 To receive apologies for absence.
- 2 Declarations of Interest.

Pages

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



To receive and note the following minutes:-

3 Grants to the Voluntary Sector Panel held on 28th October 2020.

1 - 4

To receive and consider the following report(s) from the Head of Corporate Finance & Section 151 Officer: -

4 Applications for Financial Assistance.

5 - 18

**Circulation:**

Councillors C. Andrews, M. Davies, A. Farina-Childs, A. Gair (Chair), R.W. Gough (Vice Chair), D.T. Hardacre, A.G. Higgs, L. Jeremiah, Mrs A. Leonard, Mrs G.D. Oliver, D.W.R. Preece, J.E. Roberts, J. Taylor, A. Whitcombe and B. Zaplatynski,

And Appropriate Officers.

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## GRANTS TO THE VOLUNTARY SECTOR PANEL

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH  
ON WEDNESDAY, 28TH OCTOBER 2020 AT 3.00 PM

PRESENT:

Councillor A. Gair – Chair  
Councillor R. Gough – Vice Chair

Councillors:

Mrs C. Andrews, M. Davies, A. Farina-Childs, A. Gair, D.W.R. Preece, J. Roberts, J. Taylor, A. Whitcombe and B. Zaplatynski

Together with:

V. Doyle (Policy Officer), S. Harris (Head of Corporate Finance and S151 Officer) and C. Evans (Committee Services Officer).

### 1. TO APPOINT A CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor A. Gair be appointed as Chair of the Grants to the Voluntary Sector Panel for the ensuing year and by a show of hands this was unanimously agreed.

RESOLVED that Councillor A. Gair be appointed Chair of the Grants to the Voluntary Sector Panel for the ensuing year.

### 2. TO APPOINT A VICE-CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor R.W. Gough be appointed as Vice Chair of the Grants to the Voluntary Sector Panel for the ensuing year and by a show of hands this was unanimously agreed.

RESOLVED that Councillor R.W. Gough be appointed as Vice Chair of the Grants to the Voluntary Sector for the ensuing year.

### 3. APOLOGIES

Apologies for absence had been received from Councillors A. Higgs, L. Jeremiah, A. Leonard, Mrs G.D. Oliver and J. Taylor.

### 4. DECLARATIONS OF INTEREST

There were no declarations made at the beginning or during the course of the meeting.

## **5. MINUTES – 4TH MARCH 2020**

RESOLVED that the minutes of the Grants to the Voluntary Sector Panel held on 4th March 2020 (minute nos. 1 – 4) were received and approved as a correct record.

## **6. APPLICATIONS FOR FINANCIAL ASSISTANCE**

The report informed the Panel of the applications for financial assistance received between 1st February 2020 and 31st March 2020 relating to the 2019/20 financial year and to inform the Panel of the applications for financial assistance received between 1st April and 30th September 2020 relating to the 2020/21 financial year.

The Panel were also asked to consider two applications from individuals in relation to the Welsh Church Acts Fund.

Members noted the budget available for 2019/20 is £143,542.18, which included the estimated reduction for Discretionary Rate Relief (£169,047.81) and budget carried forward from 2018-2019 (£128,952.99). The Panel noted that the balance carried forward to 2020-21 is £126,992.18.

It was noted that since the last meeting, a total of 10 new applications had been approved totalling £1,750.00. These grants were awarded by the Head of Corporate Finance under delegated powers. Following the award of these grants, the amount remaining for the current financial year is £125,242.18.

Members noted the budget available for 2020/21 is £144,136.18, which included the estimated reduction for Discretionary Rate Relief (£167,865.00) and budget carried forward from 2019-2020 (£125,242.18).

It was noted that between 1st April and 30th September 2020 the last meeting, a total of 8 new applications had been approved totalling £1,100.00. These grants were awarded by the Head of Corporate Finance under delegated powers. Following the award of these grants, the amount remaining for the current financial year is £143,036.18.

The Panel noted that the total Welsh Church Acts Fund budget available for 2019/20 was £183,641.74, which consisted of the annual allocation from Monmouthshire County Council (£64,751.00), unallocated sums from previous years (£108,232.86), and underspends on completed projects (£4,888.04).

The Panel were also asked to note that two grants have been withdrawn as they exceeded the 18-month time limit to claim the grant awarded, resulting in a clawback amount of £5,769.84.

It was noted that a total of 3 additional applications have been received totalling £10,085 since the last Panel meeting, which have been approved by the Head of Corporate Finance under delegated powers.

The Panel noted that the total Welsh Church Acts Fund budget available for 2020/21 was £178,843.42, which consisted of the annual allocation from Monmouthshire County Council (£64,750.62), unallocated sums from previous years (£113,911.56), and underspends on completed projects (£181.24).

Between 1st April and 30th September 2020 four applications were received from individuals in relation to the Welsh Church Acts Fund. Two of which were circulated to the Panel via email, from which the Panel recommended that both be awarded £1,500, which was approved

by the Head of Corporate Finance and S151 Officer under delegated powers.

A further two applications have been received, which the Panel were asked to consider, totalling £2,089.99. Should all grants awarded in 2020/21 (but not yet drawn down) spend the maximum amounts allocated, there will be a remaining balance of £125,423.19.

The Panel noted that as a result of the Pandemic, a report to Cabinet which requested an increase to the allocation has not yet been considered and therefore allocations are made at the same rate as in previous year. It was also noted that few applications were being received, but more applications are now being received across all Grant streams. The Panel were reassured that any unspent funding, in particular from the Welsh Church Acts Fund would be carried over to the next financial year.

Following consideration and discussion, it was moved and seconded that the recommendation in the Officers report be approved. By way of electronic voting, this was unanimously agreed.

RESOLVED that for the reasons contained in the Officers report the applications received that meet the criteria for Financial Assistance and the Welsh Church Acts Fund, which have already be approved by the Head of Corporate Finance under delegated powers, and which were reported to the Panel for information, be noted.

### **EXEMPT MATTER**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information, and it was moved and seconded that the public interest test be accepted and the meeting move into exempt session.

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 14 of Part 13 of Part 1 of Schedule 12A of the Local Government Act 1972.

The Panel were asked to consider the application from an individual for the sum of £849, make a recommendation on whether to approve the application and, if so, the level of grant to be awarded.

The Panel were asked to consider the application from an individual for the sum of £1,240.99, make a recommendation on whether to approve the application and, if so, the level of grant to be awarded.

Following consideration and discussion, the Panel recommended that the applications be rejected, but that the applicants be provided with details of other grants they may be applicable for. By way of electronic voting, this was unanimously agreed.

RESOLVED that for the reasons outlined at the meeting It be recommended to the Head of Corporate Finance and Section 151 Officer that the applications from two individuals under the Welsh Church Acts Fund be rejected.

The meeting closed at 3.48 p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 24th March 2021, they were signed by the Chair.

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CHAIR

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## GRANTS TO THE VOLUNTARY SECTOR PANEL – 24TH MARCH 2021

**SUBJECT: APPLICATIONS FOR FINANCIAL ASSISTANCE**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION & CORPORATE SERVICES**

### **1. PURPOSE OF REPORT**

- 1.1 To inform the Panel of the applications for financial assistance received between 1st October and 31<sup>st</sup> December 2020 relating to the 2020/21 financial year.
- 1.2 To seek Panel views on one application that does not meet the general criteria.
- 1.3 To inform the Panel of grant monies that have been recycled back into the funding pot.

### **2. SUMMARY**

- 2.1 The report advises Panel members of the budget allocations for both the Voluntary Sector budget and the Welsh Church Acts Fund budget. It also provides details of applications received and approved by the Head of Financial Services & S151 Officer under delegated powers between 1<sup>st</sup> October and 31<sup>st</sup> December 2020. It seeks Panel views in relation to one application received from an organisation under the Voluntary Sector budget which does not meet the general criteria. Finally, the report seeks to inform Panel members of grant monies that have been recycled back into the funding pot for allocation to other projects.

### **3. RECOMMENDATIONS**

- 3.1 That Panel members note the applications received that meet the criteria for Financial Assistance and the Welsh Church Acts Fund, which have already been approved by the Head of Financial Services & S151 Officer under delegated powers, and which are reported to the Panel for information.
- 3.2 That Panel members make a recommendation for approval or otherwise in relation to a request from an organisation under the Voluntary Sector budget not meeting the general criteria. This recommendation will then be considered and approved or otherwise by the Head of Financial Services & S151 Officer under delegated powers.
- 3.3 That Panel members note the amount of grant monies that have been recycled back into the funding pot and the reasons for this.

#### 4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To ensure that the applications received under this report are determined in accordance with the Council's scheme of delegation criteria.

#### 5. THE REPORT

##### 5.1 GRANTS TO THE VOLUNTARY SECTOR BUDGET

- 5.1.1 The Grants to the Voluntary Sector budget for 2020-21 is shown in the table below:

Budget 2020-21	£186,759.00
Less Discretionary Rate Relief (Estimated)	£167,865.00
Remaining Budget	£18,894.00
Carry forward balance from 2019-20	£125,242.18
<b>Total Available Budget 2020-21</b>	<b>£144,136.18</b>
Total 2020-21 Grants awarded previously	£1,100.00
Adjustments within year in relation to underspends or projects not proceeding	(£1,500.00)
Balance Remaining	£144,536.18

- 5.1.2 The projected Discretionary Rate Relief for 2020-21 is **£167,865**. Allowing for the projected spend on Discretionary Rate Relief, the available balance for schemes was **£144,136.18**, which included carry forward balances. A total of **£1,100.00** was allocated between 1<sup>st</sup> April and 30<sup>th</sup> September 2020, which was reported to Panel members at the last meeting.
- 5.1.3 Panel members will recall that in 2019/20 an application was received from Cefn Hengoed Ladies Choir for £1,500. This related to an invitation to perform at the Carnegie Hall in New York in June 2020, and was conditional upon the group raising the full £25,000 they required to undertake the trip. Due to the Covid-19 pandemic the choir decided to withdraw from the concert, and therefore the amount awarded is no longer required. An amount of **£1,500** has been recycled back into the pot for use by other projects.
- 5.1.4 Between 1<sup>st</sup> October and 31<sup>st</sup> December 2020, 6 new General Criteria awards have been made totalling **£1,000**. These have been approved by the Head of Financial Services & S151 Officer under delegated powers and are reported to the Panel for information only. The awards are summarised in the table below and overleaf:

Ref	Name of organisation/ individual	Category	Amount awarded
20/GC009	Oakdale Silver Band	Brass and Silver Bands	£400
20/GC010	1 <sup>st</sup> Trinant Rainbows	Boys & Girls Clubs/YMCA/ Scouts/Cubs/Brownies/Guides/ Boys Brigade/Crusaders (up to 50 members)	£100
20/GC011	1 <sup>st</sup> Trinant Brownies	Boys & Girls Clubs/YMCA/ Scouts/Cubs/Brownies/Guides/ Boys Brigade/Crusaders (up to 50 members)	£100
20/GC012	Newbridge WI	Community Groups	£100



Ref	Name of organisation/ individual	Category	Amount awarded
20/GC013	The Youth Centre Cefn Hengoed	Boys & Girls Clubs/YMCA/ Scouts/Cubs/Brownies/Guides/ Boys Brigade/Crusaders (up to 50 members)	£100
20/GC014	Pantside Community Foodbank	Clubs run from Churches/ Chapels	£200
		<b>Total</b>	<b>£1,000</b>

- 5.1.5 In the period between 1<sup>st</sup> October 2020 and 31<sup>st</sup> January 2021, one application was received which is outside the general criteria as set out in Appendix 1. A copy of the application is attached at Appendix 2. Panel members are asked to consider the application and make a recommendation on whether it should be supported, and the amount of funding to be awarded if applicable. This recommendation will then be considered and approved or otherwise by the Head of Financial Services & S151 Officer under delegated powers.
- 5.1.6 After the awards detailed in 5.1.4 have been considered, and assuming the application mentioned in 5.1.5 is approved in full, the amount remaining in the current financial year is **£141,886.18**.
- 5.1.7 It should be noted that the number of grants awarded in 2020-21 is significantly lower than in previous years, due to the Covid-19 pandemic. Individuals that would usually make applications in relation to representing Wales either at home or abroad have been unable to, as all sporting competitions have been cancelled, and many organisations that provide services to their communities have also been closed to the public.
- 5.1.8 As previously agreed by the Panel, grants awarded during the 2020-21 financial year that exceed the budget allocation will be funded from the brought forward balances.

## 5.2 WELSH CHURCH ACTS FUND

- 5.2.1 The total Welsh Church Acts Fund budget available for 2020-21 is **£178,843.42**. This consists of the annual allocation from Monmouthshire County Council (**£64,750.62**), unallocated sums from previous years (**£113,911.56**) and adjustments within year in relation to underspends on individual projects (**£10,181.24**).

Budget 2020-21	£64,750.62
Carry forward balances	£113,911.56
Adjustments within year (underspends)	£181.24
<b>Total available budget 2020-21</b>	<b>£178,843.42</b>
Total 2020-21 grants awarded previously	£53,420.23
Adjustments within year in relation to underspends or projects not proceeding	(£10,181.24)
Balance remaining	£135,604.43

- 5.2.2 Three projects which were approved in 2020-21 have already drawn down the grant awarded, and each had a small underspend in terms of expenditure against the grant amount. Therefore, a total of **£181.24** has been recycled back into the funding pot and can be used to fund other projects. In addition, a project by Aber Valley Communities Partnership (replacement surface for water play feature) approved in 2019-20 was funded from other sources, and therefore the **£10,000** awarded can also be recycled back into the funding pot.

5.2.3 Between 1<sup>st</sup> October and 31<sup>st</sup> December 2020 nine applications have been received totalling **£40,135.60**. These have been approved by the Head of Financial Services & S151 Officer under delegated powers and are reported to the Panel for information only. The awards are summarised in the table below:

<b>Ref</b>	<b>Name of organisation</b>	<b>Description</b>	<b>Amount awarded</b>
ORG20/WCF015	Bethany United Reformed Church, Ystrad Mynach	Install fire alarm & emergency lighting	£3,963.00
ORG20/WCF016	Bethel Baptist Church, Bedwas	Renew soffits & fascia's, hack-off and re-render walls	£5,000.00
ORG20/WCF017	Bedwas Christian Resource Centre	Removal of chimneys & replace fascia boards	£3,127.00
ORG20/WCF018	St Ilan's Church, Caerphilly	Repairs to church tower	£5,000.00
ORG20/WCF019	The Youth Centre, Cefn Hengoed	Insulation of walls in changing rooms & tile shower area	£4,812.00
ORG20/WCF020	Our Lady of Peace, Newbridge	Installation of access ramp	£5,000.00
ORG20/WCF021	Hope Church, Bedwas	Creation of disabled toilet & purchase of new chairs	£5,000.00
ORG20/WCF022	Aber Valley Heritage Group	Purchase of costume dummies & display cases	£4,953.60
ORG20/WCF023	Penuel Baptist Church, Rhymney	Repairs to vestry roof and chapel gutters	£3,280.00
		<b>Total</b>	<b>£40,135.60</b>

5.2.4 Between 1<sup>st</sup> October and 31<sup>st</sup> December 2020 no applications were received from individuals in relation to the Welsh Church Acts Fund.

5.2.5 If the remaining grants awarded in 2020-21 but not yet drawn down spend to the maximum amounts allocated, there will be a balance of **£95,468.83** remaining.

### 5.3 Conclusion

5.3.1 The report summarises all allocations made under the Grants to the Voluntary Sector and Welsh Church Acts Fund budgets between 1<sup>st</sup> October and 31<sup>st</sup> December for the 2020-21 financial year. It also asks Panel members to make recommendations in relation to an application not meeting the general criteria for the Voluntary Sector budget.

## 6. ASSUMPTIONS

6.1 There are no assumptions as the 2019-20 and 2020-21 budgets have been confirmed, together with carried forward underspends from previous years.

## **7. LINKS TO RELEVANT COUNCIL POLICIES**

### **7.1 Corporate Plan 2018-2023**

- 7.1.1 The report supports Objective 5 of the Corporate Plan 2018-2023 – Creating a county borough that supports a healthy lifestyle in accordance with the Sustainable Development Principle within the Well-being of Future Generations (Wales) Act 2015.
- 7.1.2 Applications from individuals to the Grants to the Voluntary Sector budget enable them to represent the county borough at a Wales or UK level or abroad, in their chosen sporting field. Taking part in sports will enable these individuals to be physically active and help to ensure that they lead healthy lifestyles.
- 7.1.3 Voluntary and community sector organisations make an important contribution to public service provision across the county borough. Grants offered to these organisations via the Grants to the Voluntary Sector budget and the Welsh Church Acts Fund will help to ensure that they are able to provide the services required by residents within our local communities. This will ensure that residents are able to look after their own health and well-being.

## **8. WELL-BEING OF FUTURE GENERATIONS**

- 8.1 Voluntary and community sector organisations make an important contribution to public service provision across the county borough and are key participants in the 'Caerphilly We Want' Well-being Plan published on 3rd May 2018 under the Well-being of Future Generations (Wales) Act 2015. The Well-being Plan has four priorities – Positive Change, Positive Start, Positive People and Positive Places.
- 8.2 The grants detailed in this report link to several of the Well-Being Goals within the Well-Being of Future Generations (Wales) Act 2015:
- A prosperous Wales – grants offered to the voluntary and community sector will help these organisations and the buildings they own and manage to become more financially sustainable and help them to provide much needed services to their local communities.
  - A healthier Wales – providing opportunities for residents to receive local services that are suited to their needs will help to improve their physical and mental well-being.
  - A more equal Wales – providing local services in community settings will help to ensure that residents are able to fulfil their own potential, regardless of their background or personal circumstances.
  - A Wales of cohesive communities – community buildings are often at the heart of the local community, which helps to ensure that our communities can thrive and there is a focal point where residents can come together.
  - A Wales of vibrant culture and thriving Welsh language – the activities that are provided by the community and voluntary sector encourage residents to participate in the arts, sports and recreational activities.
- 8.3 The grants also support the five ways of working detailed in the Act as follows:
- Involvement – if residents are involved in activities and receive services in their local community, this will help to ensure that the community continues to thrive in the long term and is able to provide the opportunities and services required by its residents.
  - Collaboration – working together for the good of the community will help to ensure they continue to meet the needs of residents, which will improve community cohesion and encourage resilience to respond to any challenges that may occur.
  - Long term – ensuring that organisations and local buildings are fit for purpose will help to safeguard the services and facilities offered in local communities and help to ensure that they continue into the future.

- Integration – communities often have a better understanding of what the needs of residents are locally and can work with organisations to help meet those needs.
- Prevention – encouraging residents and communities to help themselves will ensure that they are able to respond effectively to situations and challenges they may face and help to prevent issues getting worse or starting in the first place.

## **9. EQUALITIES IMPLICATIONS**

9.1 There are no direct equalities implications arising from this report, so no Equality Impact Assessment has been undertaken.

## **10. FINANCIAL IMPLICATIONS**

10.1 The financial implications are those set out in the report.

## **11. PERSONNEL IMPLICATIONS**

11.1 There are no personnel implications.

## **12. CONSULTATIONS**

12.1 There are no consultation responses which have not been reflected in this report.

## **13. STATUTORY POWER**

13.1 Local Government Act 1972 and 2003 and the Council's Financial Regulations.

Author: Vicki Doyle – Policy Officer (doylevm@caerphilly.gov.uk)

Consultees: Stephen Harris – Head of Financial Services & S151 Officer (harrisr@caerphilly.gov.uk)  
 Sue Richards – Head of Education Planning & Strategy (richase@caerphilly.gov.uk)  
 Andrew Southcombe – Finance Manager (southak@caerphilly.gov.uk)  
 David Roberts – Principal Group Accountant (roberda@caerphilly.gov.uk)  
 Huw Jones – Senior Auditor (joneshd@caerphilly.gov.uk)  
 Kathryn Peters – Corporate Policy Manager (peterk@caerphilly.gov.uk)  
 Rob Tranter – Head of Legal Services (trantrj@caerphilly.gov.uk)

### **Appendices:**

Appendix 1 List of General Criteria  
 Appendix 2 Application from Kids Cancer Charity

## Appendix 1 - General Criteria

Category	New Criteria	Value
a	OAP Association with own building	£300
b	OAP Association without own building	£150
c	Individuals (amateur) representing Wales at home	£130
c1	Individuals (amateur) representing Wales Top Up Grant	£120
d	Individuals (amateur) representing Wales abroad	£250
e	Jazz Bands	£100
f	Choirs	£100
g	Junior Sports Club (up to 50 members)	£100
g1	Junior Sports Club (over 50 members)	£200
h	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (up to 50 members)	£100
h1	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (over 50 members)	£200
l	St John Ambulance (up to 50 members):- Cadets/Badgers	£100
j	St John Ambulance (over 50 members):- Cadets/Badgers	£200
m	Brass and Silver Bands	£400
n	Allotments	£100
o	Arts Society	£100
p	Writers Clubs	£100
q	Theatre Groups	£200
r	Community Groups	£100
s	Beekeepers Groups	£100
t	Garden Clubs	£150
u	Tenants & Residents Association	£100
v	Websites - Initial design stage only	£100
w	Pigeon Clubs	£200
x	Clubs run From Churches/Chapels	£200
y	Sports Club (up to 50 members)	£100
z	Sports Club (over 50 members)	£200
aa	Other - up to max	£400

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**CAERPHILLY COUNTY BOROUGH COUNCIL**  
 Penallta House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG  
 Tel: 01443 866391

### APPLICATION FOR FINANCIAL ASSISTANCE

The completed application should be returned to the Vicki Doyle, Policy and Partnerships Team at the above address.

Any additional information which cannot be supplied in the space provided, may be given on a separate sheet, which should be signed and dated by the applicant.

<b>Name of organisation (as detailed on the bank account):</b>	Kids Cancer Charity
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<b>Does the organisation have a Constitution?</b> (If yes please provide a copy)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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<b>In what year was the organisation formed?</b>	1989
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#### Is the organisation a Charity/Voluntary Organisation/Other?

<input checked="" type="checkbox"/> Charity (please state registration number)	1113821
<input type="checkbox"/> Voluntary organisation	
<input type="checkbox"/> Other (please state)	

#### Name and address of Secretary or Correspondent:

Julian Canning Kids Cancer Charity Perch Buildings 9 Mount Stuart Square Cardiff CF10 5EE
--

Email address:

[julian.canning@kidscancercharity.org](mailto:julian.canning@kidscancercharity.org)

Telephone no:

029 20489833

**Main objectives of the organisation:**

Our mission is the relief of sickness among children suffering from cancer and children affected by cancer. To provide emotional and practical support that complements and adds value to the services provided by the statutory authorities with the object of improving the quality of life for children with cancer and to provide their families with support through the unimaginable stress that they live with day after day.

The children are brought to our attention by Paediatric Oncology Centres, Hospices, Schools, Doctor's surgeries and Charities. We are currently caring for over twenty children from the Caerphilly C.B.C. with the full range of the charities services which include Respite Breaks, Play Therapy, Befriending and Bereavement Support.

**How often does the organisation meet and where?**

Kids Cancer Charity Family Service Centre is based at 62, Walter Road, Swansea. SA1 4PT. The Service Centre is open 9 until 5, five days a week, with additional hours if need be.

Our Therapists visited the children in their schools and homes in the Caerphilly C.B.C. area one day a week. (During lockdown we have introduced Telehealth video links).

**Is membership open to all sections of the community?**

Yes  No

**Is the organisation affiliated to a local or national organisation?**

Yes  No

**If yes please state:**

**Is membership open to all sections of the community?**

Yes  No

**Is the organisation drawn from people mainly resident in the Authority's area?**

Yes  No

**Composition of membership of the organisation?**

Number of adults:

N/A

Number of juniors:  
(under 16 years)

N/A

**Scale of membership fees or subscription?**

The service users are not charged in any way.



**Does the organisation have its own premises?**

Yes  No

(The offices in Cardiff and Swansea are long term rented)

**Amount of grant sought?**

£1,650

**Purpose for which grant is sought?**

To cover the cost of providing weeklong respite breaks in West Wales for three or more Caerphilly C.B.C. area families who have children affected by cancer. The Charity understands that a normal holiday is impossible for these families. Children are referred for respite breaks around their treatment. We offer families weeklong stays at one of our four mobile homes on the coast: Porthmadog in North Wales (2) and Lydstep (2) in West Wales, providing a tranquil environment for the children and their families. The average cost to the charity for a family respite break is £550.

**How much is being sought from or provided by other sources? (please provide details)**

£1,650. Funds for additional breaks are being applied for from the business community, clubs, schools, churches and individuals.

**Has the organisation made an application to the authority for Financial Assistance in recent years?**

Yes  No

If yes please give result:

August 2019 £1,650, December 2017 £1,650, December 2014 & December 2012 £500. Grants which enabled us to provide respite breaks for families from the County.

**Bank Account details - these must be supplied and must be in the name of the organisation. All payments will be made via bank transfer direct to this bank account.**

**Bank name:**

Barclays

**Branch:**

Morrison, Swansea

**Sort code:**

20 84 41

**Account number:**

03497704

## DECLARATION

I/we consent to the information provided on this form, and any information subsequently provided by me/us either verbally or in writing, to be processed for the purposes of the assessment of my/our request for assistance by Caerphilly County Borough Council. I/we understand that the information may be disclosed to other related organisations, and to the Council's external auditors.

I can confirm that to the best of my knowledge and belief, all answers on this application form are true and accurate. I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.

**Print name:**

Julian Canning

**Signature:**

**Capacity in which signed:**

Appeals Officer

**Date:**

28<sup>th</sup> January, 2021

We are collecting your personal data (name, address, telephone number, e-mail address and bank account details) in order to process your application for grant funding. Should your application be successful, this information will also be used for the purposes of making payments in relation to your grant award.

If your grant application is successful, your information will be retained for a period of 6 years plus the current year and will also be accessed by the Authority's Corporate Finance and Audit Teams for the purposes of the administration of the financial affairs of the Authority and Audit purposes. If your grant application is unsuccessful, your information will be retained for a period of 2 years.

You have a number of rights in relation to your information, including the right of access to information we hold about you and the right of complaint if you are unhappy with the way that we have handled your request or your information. If you wish to make a request to see your data, or to object to the manner in which it is processed, please contact the Data Protection Officer at the Information Unit on 01443 864322.

**Please note:**

All organisations receiving financial assistance must:

- Have principles of operation which accord with legislation on employment, health and safety, racial and sexual discrimination, disability discrimination and language for employees and volunteers.
- Demonstrate an understanding of and commitment to equal opportunities concerning access, language, culture, gender and ethnic issues.

Under the Head of Corporate Finance's role as Section 151 Officer, with responsibility for the administration of the financial affairs of the Authority, all applications may be subject to review. As the authorised representative of the Section 151 Officer, the Council's Internal Audit Services must be granted access to all financial documents or records held by the applicant in relation to the approved grant funding. Any review may, if considered appropriate, include site visits to premises.

If it is found that the grant has been used for purposes other than those as stated within the application, or that any of the terms and condition of the grant have not been complied with, the Authority, at its discretion may withhold or recover part, or all of the funding.



# Kids Cancer Charity

Kids Cancer Charity is entirely dependent on voluntary donations

Appeals Office, Perch Buildings, 9 Mount Stuart Square, Cardiff. CF10 5EE  
Tel: 02920 489833 Fax: 02920 489299 [appeals@kidscancercharity.org](mailto:appeals@kidscancercharity.org)

## Jason

Jason was only two when he was diagnosed with a brain tumour. The family were devastated. Just at a time when Jason was coming in to his own, becoming more mobile and talkative, this devastating diagnosis stopped everything in his tracks. Jason became a frightened little boy; withdrawn and tearful. He could not understand why his legs were no longer working and why his mummy was always crying. Jason's family were traumatised. Emily, Jason's 6 year old older sister sensed that something was wrong, as she was constantly being sent to her room as the family struggled with Jason's care. Jason's family found it hard to explain to Emily that Jason was very, very poorly.

Happily, after six months in hospital and after two major brain operations, Jason was back! His legs began to work again, and mummy and daddy were smiling! But after six months of Mum and Dad constantly visiting Jason in hospital, six-year-old Emily felt abandoned as she was forced to stay with grandparents and aunts as Mum and Dad struggled to look after Jason. Emily became distant and uncooperative at school. Mummy stayed at the hospital with Jason and Daddy was constantly racing about. Money was tight and all treats had stopped – had she done something wrong?

At the Kids Cancer Charity, we understand only too well that having a child with cancer affects the whole family. Parents need support and the family needs some quality time together to reunite and function as a normal family. Jason and his family desperately needed some respite from hospitals, doctors, nurses and treatments – just for a little while to recharge their batteries.

The charity arranged for a compassionate care break for the entire family at one of our caravans at Lydstep Beach Village; a friendly, safe, secure place to laugh, cry and be themselves again. As the break was free of charge, it meant that little treats were again in order. The generosity of local attractions meant lots of free family fun activities. With the family together again, Jason and Emily's family was able to make memories to last a life time. The fuss made over Emily meant she felt like a princess, she was also able to see that her dear brother was – just Jason.

Emily is now doing well at school and although only six, she has decided she wants to be a nurse when she grows up, to be able to help children just like Jason. Jason however, wants to be a pirate – and why not!

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